



# Bureau of Indian Standards

[Department of Consumer Affairs

Ministry of Consumer Affairs, Food & Public Distribution, Govt. of India]

Manak Bhawan, 9 Bahadur Shah Zafar Marg, New Delhi -110002

INDICATIVE ADVERTISEMENT NO. 02/2022/ESTT

Bureau of Indian Standards (BIS), the statutory body under the Ministry of Consumer Affairs, Food and Public Distribution (Department of Consumer Affairs), Govt of India and responsible for activities in the field of Standardization, Product and System Certification, Hallmarking of Gold/Silver Jewellery, Laboratory Testing, etc. in the country, INVITES online- applications from the eligible individuals for filling up of vacancy in the post by Direct Recruitment / Deputation at BIS Headquarters, New Delhi and BIS Offices located in the country, as per details given below:

**DETAILS OF VACANCIES:**

Sl. No.	Name of the post	Pay Level of the post	Maximum age limit	Total vacancies	UR	EWS	SC	ST	OBC	Horizontal vacancies	
										PwD	EXSM
<b>ADMINISTRATION &amp; FINANCE POSTS</b>											
<b>GROUP A POST (TO BE FILLED UP BY DEPUTATION):</b>											
1.	Director (Legal)	Level- 12 (Rs. 78800- 209200)	56 years	01							Not applicable
<b>GROUP A POSTS (TO BE FILLED UP BY DIRECT RECRUITMENT):</b>											
2.	Assistant Director (Hindi)	Level- 10 (56100-177500)	35 Years	01	01	-	-	-	-	-	-
3.	Assistant Director (Administration & Finance)- For Administration	Level-10 (56100-177500)	35 Years	01	-	-	01	-	-	-	-
4.	Assistant Director (Marketing & Consumer Affairs)	Level-10 (56100-177500)	35 Years	01	-	-	-	-	01	-	-
<b>GROUP B POSTS (TO BE FILLED UP BY DIRECT RECRUITMENT):</b>											
5.	Personal Assistant	Level-6 (35400-112400)	30 Years	28	13	02	04	02	07	02 [01 VI, 01 HI]	-
6.	Assistant Section Officer	Level-6 (35400-112400)	30 Years	47	19	05	06	03	14	01 (HI)	-
7.	Assistant (Computer Aided Design)	Level-6 (35400-112400)	30 Years	02	02	-	-	-	-	-	-
<b>GROUP C POSTS (TO BE FILLED UP BY DIRECT RECRUITMENT):</b>											
8.	Stenographer	Level-4 (25500-81100)	27 Years	22	11	03	-	02	06	01 (ID&MI/MD)	02
9.	Senior Secretariat Assistant	Level-4 (25500-81100)	27 Years	100	42	10	15	06	27	04 (01 VI, 01 HI, 01 LD, 01 ID&MI/MD)	10
10.	Junior Secretariat Assistant	Level-2 (19900-63200)	27 Years	61	21	08	08	03	21	03 (01 VI, 01 HI 01 ID&MI/MD)	06
11.	Horticulture Supervisor	Level-2 (19900-63200)	27 Years	01	-	-	-	-	-	-	-
<b>LABORATORY TECHNICAL POSTS</b>											
<b>GROUP B POSTS (TO BE FILLED UP BY DIRECT RECRUITMENT):</b>											
12.	Technical Assistant (Laboratory)	Level-6 (35400-112400)	30 Years	47	21	03	10	05	08	01 (HI)	-
<b>Discipline wise vacancies</b>											
	Mechanical			19	09	01	04	02	03	-	-
	Chemical			18	08	01	04	02	03	-	-
	Microbiology			10	04	01	02	01	02	-	-
<b>GROUP C POSTS (TO BE FILLED UP BY DIRECT RECRUITMENT):</b>											
13.	Senior Technician	Level-4 (25500-81100)	27 Years	25	10	03	04	02	06	01 (VI)	02
<b>Discipline wise vacancies</b>											
	Carpenter			06	02	01	01	-	02	-	-
	Welder			02	-	-	01	-	01	-	-
	Plumber			03	02	-	-	01	-	-	-
	Fitter			03	02	-	-	01	-	-	-
	Turner			05	02	01	01	-	01	-	-
	Electrician			06	02	01	01	-	02	-	-

**How to apply:**

2. Candidates are to apply through online mode only, as such no other mode of applications shall be accepted.

3. Online Registration of Applications: From 19 April 2022 (00:00 hrs) to midnight of 09 May 2022.

4. For further details/information regarding qualification, experience, general instructions etc. kindly visit BIS website [www.bis.gov.in](http://www.bis.gov.in) under the heading 'our services (career opportunity)'.  
Dated: 16-04 -2022

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Director (Establishment)  
Bureau of Indian Standards  
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